



ALL SAINTS

ACADEMY PLYMOUTH

Key notes – admission arrangements 2020/21		
School name	All Saints CE Academy Plymouth	
Admission authority	The Board of Governors of All Saints CE Academy	
School status	Academy	
Catchment area	No	
Supplementary Information Form	Yes: - for those applying on faith grounds only	
Application forms available online	www.plymouth.gov.uk/schooladmissions	
	NORMAL POINT OF ENTRY – Y7	IN-YEAR ADMISSION
Age range for application	1 September 2008 - 31 August 2009	Any admission other than the normal point of entry in years 7-11
Application period	4 September 2019 – 31 October 2019	From 1 September 2020
Offer date	1 March 2020	Within 20 school days of application receipt
Published admission number	200	Unless otherwise agreed, the published admission number at the normal point of entry applies to each year group as it moves through the school

INDEX

SECTION 1

- (i) Application process and oversubscription criteria for Year 7 (normal point of entry)
- (ii) In-year admission requests

SECTION 2

- (i) Faith supplementary information form



An academy in the education system in England is a school that is directly funded by central government (the Department for Education) and is independent of local government control.

The Board of Governors of All Saints CE Academy forms the admission authority. The admission authority will comply with provisions within the School Admissions Code and the School Appeals Code available www.gov.uk/government/publications/school-admissionscode--2.

The admission arrangements outlined within this document apply to All Saints CE Academy, Plymouth in the 2020/21 academic year. This policy should be read in conjunction with the Secondary and In-Year Coordinated schemes of admission available at www.plymouth.gov.uk/schooladmissions.

SECTION 1 All Saints CE Academy Plymouth (i) Admissions to Year 7

The admission arrangements outlined in this section apply to children starting in Year 7 for the first time in 2020/21. The published admission number (PAN) for this year group is 200. The closing date for applications is 31 October 2019. Allocation results will be notified on 1 March 2020 (or the next working day where 1 March is not a normal working day). All Saints CE Academy follows Plymouth City Council's coordinated secondary admissions scheme.

All applicants must complete the Common Application Form available from, and returnable to their home local authority.

A child with an Education, Health and Care Plan (EHCP) which names the school will be admitted.

Where there are fewer applicants than the PAN, all children will be admitted unless they can be offered a higher ranked preference. In the event that the Academy is oversubscribed, the admission authority will apply the following oversubscription criteria in order of priority:

1. **Looked after children and all previously looked after children.** A 'looked after child' is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989) at the time of making an application to a school. Previously looked after children are children who were looked after, but ceased to be so because they were adopted (or became subject to a child arrangements order or special guardianship order).
2. **Children whose siblings currently attend the academy and who will continue to do so on the date of application.** Sibling means children who live as brother or sister in the same house, including natural brothers or sisters, adopted siblings, stepbrothers or sisters and foster brothers and sisters;

At the time of determination, All Saints CE Academy purchases services from Plymouth City Council. If the school ceases this service, the function will be undertaken by the school or contracted to another provider.

3. **Children who are (or whose parents are) faithful and regular worshippers at an Anglican Church.** Regular Worship is defined as attendance at an Anglican Church at least once a month for at least one year. A Supplementary Information form will need to be completed if applying under this criterion and returned to the school by

the closing date for applications – 31st October.

4. **Children who are (or whose parents are) faithful and regular worshippers at churches included in ‘Churches Together in England’ or the ‘Evangelical Alliance’.** Regular Worship is defined as attendance at a church included in ‘Churches Together in England’ or the ‘Evangelical Alliance’ at least once a month for at least one year. A supplementary information form will need to be completed if applying under this criterion and returned to the school by the closing date for applications – 31st October.

5. **Children from the following feeder primary schools:** Hyde Park Junior School, Knowle Primary School, Manadon Vale Primary School, Mayflower Community Academy, Montpelier Primary School, Pennycross Primary School, Shakespeare Primary School, St Andrew’s C of E [VA], St Budeaux Foundation C of E [VA] Junior School, St Edward’s C of E [VC] Primary School, St George’s C of E [VA] Academy, St Matthews C of E Primary and Nursery Academy, St Peter’s C of E [VA] Primary School, Compton C of E [VC] Primary School, Mary Dean’s C of E [VC] Primary School;

6. **Other children** measured by a straight line on the map using Plymouth City Council’s electronic mapping system¹ – the shorter the distance, the higher the priority. Measurement points will be from the spatial locator identified by the National Land and Property Gazetteer. The spatial locator is the address point based on a general internal point. Flats are therefore taken to be the same measurement point regardless of floor of location.

Notes:

Admission out of the normal age group:

Places will normally be offered in the year group according to the child’s date of birth but a parent may submit an application for a year group other than the child’s chronological year group. We will make a decision on the basis of the circumstances of each case and in the best interests of the child concerned. This will include taking account of the parent’s views; information about the child’s academic, social and emotional development; where relevant, their medical history and the views of a medical professional; whether they have previously been educated out of their normal age group; and whether they may naturally have fallen into a lower age group if it were not for being born prematurely. We will also take into account the views of the head teacher of the school(s) concerned. Parents must not assume that the decision of one school will transfer with the child to a different school as the decision rests with the individual admission authority. Where a place is refused in a different year group but a place is offered in the school, there will be no right of appeal.

Appeals: In the event that an applicant is denied a place at the academy, the parent/carer will have the right of appeal to an independent appeal panel. Information relating to the appeal process can be obtained from Plymouth City Council’s School Admissions Team¹.

At the time of determination, All Saints CE Academy purchases services from Plymouth City Council. If the school ceases this service, the function will be undertaken by the school or contracted to another provider.

Home address: Any allegations received by the admission authority of people providing false accommodation addresses when applying for school places shall be fully investigated and, if found to be true, it could lead to a criminal prosecution and withdrawal of an allocated place. Schools have been advised by Plymouth City Council¹ to ask parents to provide proof of residence (for example utility bills) before admitting a child. Plymouth local authority¹ (LA) will also carry out checks as appropriate. A child's home address is

defined as the address at which the child is normally resident or, where a child lives at more than one address, the address at which the child lives for the majority of the time. Where the home address is unclear, the admission authority will determine the appropriate address taking into account factors such as the address to which the Child Benefit Allowance or Child Tax Credit is payable, registration for medical services etc.

Multiple births: Defined as children of multiple birth (twins, triplets etc). We understand that parents/carers would like to keep twins, triplets and other children of multiple birth together. Where the admission criteria is applied and it is not possible to offer places to all children of the same multiple birth family we would work with the family to find the best solution for them and their children. Should it transpire that it is not possible to offer place(s) to all children within that multiple birth, the parent will be invited to nominate which child should be allocated the place(s).

Response: Parents/carers must respond to an allocation of a school place within two weeks of the date of notification of availability of a school place or, in the case of an in-year admission, within six school weeks of the original application for a school place whichever is the later. Response must be made to Plymouth City Council¹. In the absence of a response, the offer may be revoked and the place may be reallocated to someone else.

Tie-breaker: Where we have to choose between two or more children in the same category as each other, then the nearer to the school the child lives - as measured by a straight line on the map using Plymouth City Council's¹ electronic mapping system - the higher the priority. Measurement points will be from the spatial locator identified by the National Land and Property Gazetteer. The spatial locator is the address point based on a general internal point. Flats are therefore taken to be the same measurement point regardless of floor of location.

Definite tie breaker: In the event of there still being a tie, there will be a random ballot using an electronic random number generator. Such a ballot will be supervised by an officer of Plymouth City Council¹.

Waiting Lists: If a place cannot be offered at All Saints CE Academy, the child's name will automatically be added to the waiting list for any school ranked higher than the school allocated. Those on a waiting list and late applicants will be treated equally and placed on the same list. Waiting lists will be held in the order of the published admission criteria and will be maintained until the end of the summer holidays 2020. Any vacancies that arise will be allocated to the child at the top of the waiting list.

From the commencement of the September term in 2020, the in-year admissions scheme applies and the admission criteria and waiting list procedure will change.

At the time of determination, All Saints CE Academy purchases services from Plymouth City Council. If the school ceases this service, the function will be undertaken by the school or contracted to another provider.

Feeder schools

Secondary School	Feeder Primary School
All Saints CE Academy	<ul style="list-style-type: none">• Hyde Park Junior School• Knowle Primary School• Manadon Vale Primary School• Mayflower Community Academy• Montpelier Primary School• Pennycross Primary School• Shakespeare Primary School• St Andrew's C of E [VA] Primary School• St Budeaux Foundation C of E [VA] Junior School• St Edwards C of E [VC] Primary School• St George's C of E [VA] Academy• St Matthews C of E Primary and Nursery Academy• St Peter's C of E [VA} Primary School• Compton C of E [VC] Primary School• Mary Dean's C of E [VC] Primary School

At the time of determination, All Saints CE Academy purchases services from Plymouth City Council. If the school ceases this service, the function will be undertaken by the school or contracted to another provider.

(ii) In-year admissions

The admission arrangements outlined within this document apply to admissions to All Saints CE Academy Plymouth from the 2020/21 academic year.

An In-Year admission is any entry to school other than at the normal point, for example, transferring school due to a house move or for other personal reasons . Application should be made via the school website.

Unless otherwise agreed, the published admission number applies to each year group as it moves through the school.

With the exception of a child with an Education, Health and Care Plan (EHCP), all applications will be considered under Plymouth City Council's Fair Access Protocol.

The admission criteria that applies to entry at Year 7-11 detailed above apply to in-year admission applicants.

In respect of an in-year admission request to years 7 to 11: If a place cannot be offered at the preferred school, parent/carers will be asked if they wish their child to be added to a waiting list and to confirm their wish for their child to remain on a waiting list in order that the list can be kept up to date. Failure to confirm the wish to remain on the waiting list(s) will lead to removal from the list(s). Those on a waiting list and late applicants will be treated equally and placed on the same list. Waiting lists will be held in the order of the published admission criteria. Any vacancies that arise will be allocated to the child at the top of the waiting list.

At the time of determination, All Saints CE Academy purchases services from Plymouth City Council. If the school ceases this service, the function will be undertaken by the school or contracted to another provider.

All Saints Church of England Academy, Plymouth
Supplementary information form 2020-21

To be completed only where a parent is seeking admissions priority on faith criteria.

Please read the admissions policy before completing this form.

Where there are more applications than there are places, the Board of Governors will prioritise applications where evidence can be provided that a faith criterion has been met. If you wish your application to be prioritised on the basis of faith, please complete Part A and Part B and return this form to the School by the closing date of:

- **31 October 2019 for admission to Year 7 at the normal point of entry**

You must also complete a local authority common application form.

PART A – to be completed by the parent	
Full name of child or children	
Date of Birth	

Please place a tick in a box if it describes your child’s circumstances.

Criterion 3 <input type="checkbox"/>	Children who are (or whose parents are) faithful and regular worshippers at an Anglican Church. Regular Worship is defined as attendance at an Anglican Church at least once a month for at least one year. A supplementary information form will need to be completed if applying under this criterion and returned to the school by the closing date for applications.
Criterion 4 <input type="checkbox"/>	Children who are (or whose parents are) faithful and regular worshippers at churches included in ‘Churches Together in England’ or the ‘Evangelical Alliance’. Regular Worship is defined as attendance at a church included in ‘Churches Together in England’ or the ‘Evangelical Alliance’ at least once a month for at least one year. A Supplementary Information form will need to be completed if applying under this criterion and returned to the school by the closing date for applications.

I confirm that I have submitted a Common Application Form.

Parent’s name			
Please sign here		Date	

Once you have completed Part A, please pass the form to your priest, minister, faith leader or church official who should complete Part B on the back of this form and return it to the School. Only where both parts are completed and the form is returned by:

At the time of determination, All Saints CE Academy purchases services from Plymouth City Council. If the school ceases this service, the function will be undertaken by the school or contracted to another provider.

- **31 October 2019 for admission to Year 7 at the normal point of entry**

can this information can be considered as on time by the Board of Governors and your application prioritised accordingly. For in-year applications, the form should be returned as soon as possible. Failure to return this form will mean your application will be considered under the “non faith” criteria.

Part B - to be completed by a Church Priest or Minister	
Church	
Priest or minister	
Address	
Telephone	

Please place a tick in a box if it describes the child’s circumstances, from your knowledge, with regard to the text in bold.

Criterion 3 ☐	Children who are (or whose parents are) faithful and regular worshippers at an Anglican Church. Regular Worship is defined as attendance at an Anglican Church at least once a month for at least one year. A Supplementary Information form will need to be completed if applying under this criterion and returned to the school by the closing date for applications.
Criterion 4 ☐	Children who are (or whose parents are) faithful and regular worshippers at churches included in 'Churches Together in England' or the 'Evangelical Alliance'. Regular Worship is defined as attendance at a church included in 'Churches Together in England' or the 'Evangelical Alliance' at least once a month for at least one year. A Supplementary Information form will need to be completed if applying under this criterion and returned to the school by the

closing date for applications. I

confirm that the information provided above is accurate.

Please sign here		Date	
------------------	--	------	--

Thank you for your assistance in completing this Supplementary Information Form.

NB: If a family is refused a place at the school and appeals against the governors' decision, this form may be used as evidence at the appeal. For the purposes of assessing eligibility to education transport on faith grounds, information on this form may be used to confirm that your application for a place at the school was on religious grounds.

Data Protection

The information collected on this form will be processed and may be stored electronically by the school in compliance with the Data Protection Act. The data may be shared with Plymouth City Council or other agent of the school, but only for administrative or other service provision purposes and with Government Departments where there is a legal requirement to do so. In accordance with the School Admissions Code, should information given be found to be fraudulent then the offer of a school place can be withdrawn. If you would like further information about Data Protection, please contact the school. By signing or submitting this form. You acknowledge that you have read, understood and agreed to this data processing.

CONTACTS AND FURTHER INFORMATION Academy

All Saints CE Academy Plymouth

Pennycross

Plymouth

PL5 3NE

Telephone: 01752 70513¹

Email enquiries@asap.org.uk Website www.asap.org.uk

Exeter Diocesan Board of Education

Telephone contact 01392 294938

Website: governance@exeter.anglican.org

Churches Together in England

Telephone 020 7529 8131

Website: www.churches-together.net

Plymouth School Admissions Team

Year 7 intake at the normal point of entry: 01752 307469

In-Year admissions: Telephone Secondary 01752 307467

The website at www.plymouth.gov.uk/schooladmissions has information about applying for an in-year place at the school, school appeals, and the Local In-Year Admissions scheme.

School Appeals

Telephone 01752 398164

School.appeals@plymouth.gov.uk

Inclusion, Attendance and Welfare Service

Telephone 01752 307405

Website: www.plymouth.gov.uk

The Department for Education Schools (DFE)

Telephone: 0370 000 2288

Website: www.gov.uk

Office of the Schools Adjudicator

Telephone 01325 735303

Website: www.education.gov.uk/schoolsadjudicator

¹ At the time of determination, All Saints CE Academy purchases services from Plymouth City Council. If the school ceases this service, the function will be undertaken by the school or contracted to another provider

Plymouth Information, Advice and Support for SEND

Telephone 01752 258933 Website:

www.plymouthias.org.uk

Policy version

This policy was determined by the admissions authority in February 2019 following a public consultation between December 2018 and January 2019. It will be reviewed and determined annually. The next consultation period will be between December 2019 and January 2020.

¹ At the time of determination, All Saints CE Academy purchases services from Plymouth City Council. If the school ceases this service, the function will be undertaken by the school or contracted to another provider.