

Monday 08 June 2020

Dear parent/student,

We hope this letter finds you well. Thank you to those of you who filled in our recent survey to indicate that you wish to return to school from 15 June. This letter is going to outline what you can expect from this date and guidance on returning, if you plan to do so.

Following our recent risk assessment and government advice, I can confirm that we can open for some face to face learning/lessons for you. The government have advised us that we can allow up to 25% of students back each day and small group sizes. Based on the amount of students that have told us they wish to return, we can offer you **2.5 hours of lessons/learning over 2 days each week**. You would then continue the rest of your learning this half term at home. More guidance on home learning will be given to you when you return.

We have carefully planned this to ensure safety. You will be taught a lesson of Maths, English, Science and History **or** Geography (depending on which option you have chosen) each week. Further information will follow regarding days, times and the room you will be in, each week you are expected to attend.

**There are a number of important instructions that you will need to know/follow when you return and I have outlined these at the bottom of this letter. Please can you read these carefully.** Please also find attached a summary of behaviour expectations in light of Covid-19. If you have any further queries, please email: [yr10return@asap.org.uk](mailto:yr10return@asap.org.uk) We will aim to reply as soon as possible.

Thank you for your understanding at this strange time and look forward to seeing you soon.

Yours sincerely,



Lee Sargeant  
**Headteacher**

## Returning to School - Important Information for Students

### **General expectations**

- Please do not come to school if you have any of the Covid-19 symptoms. These include:
  - a high temperature – this means you feel hot to touch on your chest or back.
  - a new, continuous cough – this means coughing a lot for more than an hour, or 3 or more coughing episodes in 24 hours (if you usually have a cough, it may be worse than usual).
  - a loss or change to your sense of smell or taste – this means you've noticed you cannot smell or taste anything, or things smell or taste different to normal.
- Safety is important during the Covid-19 outbreak. Therefore, please ensure that you **socially distance at all times**. This means that you must be 2 metres apart from others.
- There is no need to wear gloves or a mask in school.
- There **will not** be any food or drink provided in school. It is advisable you bring water to drink. There will not be a breaktime during the 2.5 hours. There will be a chance to wash hands/use the toilet if required.
- Please wear your usual school uniform (tie, trousers/skirt, white shirt, black shoes - no trainers). There is no need to wear a blazer.

### **Travelling to school**

- When travelling to school, please try to walk or cycle.
- If you do use public transport, you will be required to wear a mask on this. Please do not congregate in groups whilst walking to and from school.

### **Arrival**

- Please arrive at your allocated time and no earlier. This is to allow for a staggered start to minimise groups gathering.
- Please arrive via the front entrance to the school. There are red lines painted on the floor - please line up on these markings and do not line up/stand anywhere else.
- A member of staff will greet you and allow you to enter one by one. Upon entry, the staff member will check your temperature using a handheld thermometer. The member of staff will be wearing PPE. If your temperature is above 37.8 degrees, then you will be sent home and should get tested for Covid-19 before returning.
- As you walk in the door, there will be a large hand sanitiser unit - please sanitise your hands as you enter.
- Make your way to your allocated room, following the directions on the doors/floors. Do not go anywhere else in the school.

### ***During the lessons and expectations***

- You will be in the same room for your lessons. You will have 2 lessons per day, of either Maths, English, Science, History or Geography. You will have a subject specialist teacher for your lesson and they will switch over after a 75 minute lesson.
- Please take a seat at a desk - these are socially distanced, so do not move chairs/desks.
- You must stay in your seats at all times and only leave when directed or ask permission, which is granted.
- Please bring a pen and do not share equipment.
- We expect you to behave well and the normal 'C' warning system will be in place. If you reach a C3, then you will be asked to leave and a member of SLT will be in contact with you to discuss returning.
- At the lesson changeover, you may use the toilet/wash your hands if you wish. However, this must be one at a time and you must ask permission from your teacher first. You are not permitted to go anywhere else in the school at this point and there will be no food available from the canteen.

### ***Departure***

- Your teacher will lead you out of the school, as they usually do. Please ensure you keep your distance from others and follow your teacher out of the school.
- You should wash your clothes and hands when you arrive home.